



Terms of Reference

Nui Data Collector Post for Tuvalu Fisheries Department (01/03/22)

Scope of Work

Each data collector will be responsible for organising his/her time to interview fishermen, collect data and properly measure and weigh all fishes caught and landed by fishermen in sample landings. All data collected will be transmitted to the Tuvalu Fisheries Department by hard copy on each trip of the inter-islands shipping services and where possible electronically.

Data Collectors are under the supervision of the Principal Fisheries Officer (PFO): Coastal Fisheries and Senior Fisheries Officer (SFO): Management (Outer Islands) and their responsibilities will include:

- Carrying out regular data collections of all fisheries activities being undertaken on the assigned island through meeting fishers as they land their catch, and recording all data required in English or/and Tuvaluan;
- Undertaking training in Funafuti as may be required by the PFO or SFO;
- Maintain all equipment and report losses, or breakages immediately with minimal disruptions;
- Undertake regular self-training using books, electronic or other sources to learn the scientific names of all fished resources, continuously improving personal knowledge as time goes on;
- Carefully maintaining all data collected, checking them, ensuring they are complete, storing them safely and sending them to Funafuti with each vessel trip to the island;
- Attending meetings with fishers, the Kaupule, Falekaupule or community held by Coastal staff from Funafuti during their regular metronome trips;
- Assisting with logistics and surveys being carried out by Coastal Staff during their regular metronome trips;
- Carrying out any other fisheries-related tasks as may be assigned by the PFO or SFO.

Qualifications & Experience

- Applicants are required to have reached Form 4 level from a recognized secondary school;
 - The ability and willingness to organise sampling schedules within the work time allocated, and efficiently gather data from fishers landing their catches at night or very early morning;
- Willingness to continuously improve their ability to scientifically identify all fished species and do ongoing work;
- Possess outstanding data collection skills to ensure data are accurate and fully recorded;
- Good interpersonal communication skills;



- Good command of written English and the ability to translate Tuvaluan on-the-fly to English for recording responses on the datasheets;
- Ability to meet deadlines; and,
- Any kind of tertiary qualification in science, especially biology, previous work experience in any type of data collection, particularly in a fisheries-related field is an advantage.

Detailed terms of reference of these positions, remuneration package and other relevant information are available for collection at the Coastal Management Unit of the Fisheries Department Office or by sending an email to samfinikaso70@gmail.com.

All applications are required to be addressed to the Director of Fisheries, Tuvalu Fisheries Department, Teone, Funafuti before Wednesday, 4:00 pm on the 11th March 2022 by either hard copy or email to samfinikaso70@gmail.com before the closing date and time.

Application Checklist

Please ensure you attach all the following information as your application:

- Application cover letter outlining your experience and suitability for the post
- Curriculum Vitae (CV) including the following headings:
 - Name, Expertise, Nationality, Address & contacts
 - Qualifications: highest school, certificates and other
 - Languages and level of proficiency (Native, Excellent, Good, Basic)
 - Affiliations if any (e.g. membership to associations, NGOs)
 - Countries of work experience, if any
 - Employment history, including past jobs and projects
 - Names of 2-3 referees
- Transcripts of Education, Qualifications, Certificates, etc.