

# Tuvalu Fisheries Authority – Job Description



<b>Position Title:</b>	Assistant Fisheries Officer – Oceanic Compliance	
<b>Level and Salary:</b>	L 6	\$14,121 to 16,785
<b>Employer and Section:</b>	Tuvalu Fisheries Authority	Oceanic
<b>Location:</b>	Funafuti	
<b>Reports to:</b>	Senior Fisheries Officer – Compliance and Enforcement	

## Position summary:

The Assistant Fisheries Officer – Oceanic Compliance supports the other officers in the section in fisheries compliance activities, monitors foreign fishing vessel movements in Tuvalu's EEZ, participates in boarding and inspection activities of foreign fishing vessels and investigates reported violations.

## Main responsibilities:

- Monitor the movement of foreign fishing vessels fishing in Tuvalu's EEZ
- Maintain a register of entry and exit of foreign fishing vessels and the weekly report received from foreign fishing vessels fishing in Tuvalu's EEZ
- Prepare and provide reports on foreign fishing vessel movements and activities in Tuvalu's EEZ
- Investigate reported violations by Tuvalu flag vessels reported through the WCPFC or PNA compliance case file systems and recommend action
- Monitor and recommend approval of port entry requests
- May be involved in boarding foreign fishing vessels at sea
- Participate in boarding & inspections of foreign fishing vessels in port
- Assist in coordinating the monitoring of transshipment in port
- Verify and complete transshipment monitoring information on catch certificates of foreign vessels
- Undertake other duties as required

## Special conditions:

- Out of hours work will be required
- Trips to sea aboard the patrol vessel will be required
- Undertake professional development identified by management and the individual

## Person Specifications:

*Essential minimum requirements:*

### Qualifications/experience

- Secondary school Form 6 level
- Experience as an observer in the WCPFC tuna fishery
- Experience in Monitoring, Control & Surveillance activities
- Current basic sea safety certificate

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## Skills and Abilities

- Able to collect, evaluate, preserve and present evidence gathered during surveillance work
- Able to operate electronic tracking systems such as VMS
- Able to use fisheries information management systems such as TUFMAN
- Understand national fisheries laws and regional and international fisheries agreements relevant to the WCPO tuna fishery
- Understand the concepts of supply chains such as catch documentation systems
- Knowledge of fishing gear methodology used in the region
- General understanding of the Observer program
- Basic sea safety skills
- Able to write succinct, clear reports
- Basic computer skills
- Good command of written and spoken English
- Good communication skills with an ability to interact with all stakeholders, in particular foreign fishing crews
- Excellent organisational and time management skills.
- Able to adapt to changing requirements and situations

## *Desirable experience/qualifications/characteristics:*

- Basic foreign language skills in one or more of the languages relevant to crew on foreign fishing vessels in the WCPO tuna fishery
- Current passport

*It is expected that officers recognise the cross-cutting nature of gender issues; the roles and responsibilities in this job description should be performed by taking into account a sector integration of gender perspectives.*