

Tuvalu Fisheries Authority – Job Description



Position Title:	Assistant Fisheries Officer – Resource Assessment & Monitoring	
Level and Salary:	L 6	\$14,121 to 16,785
Employer and section:	Tuvalu Fisheries Authority	Coastal
Location:	Funafuti with some travel to outer islands	
Reports to:	Senior Fisheries Officer – Resource Assessment & Monitoring	

Position summary:

Under the supervision of the SFO – RA&M, the AFO – RA&M assists in the implementation of fishery data collection and research activities in Funafuti and in the outer islands.

Main responsibilities:

- Participate in field surveys and data collection activities in Funafuti and in the outer islands as required
- Operate coastal fisheries boats in the lagoon, and assist with their maintenance
- Undertake data entry, analysis and reporting
- Other duties as directed

Special conditions:

- Out of hours work may be required
- Undertake professional development identified by management and the individual

Person Specifications:

Essential minimum requirements:

Qualifications/experience

- Form 6 leaver with good grades in English and Maths
- Fisheries monitoring/ research and data analysis experience

Skills and Abilities

- Good communication skills with an ability to interact with outer-island stakeholders, in particular artisanal fishers
- Ability and willingness to participate in field work in Funafuti and the outer islands as and when needed
- Able to use microscope and other laboratory equipment
- Skills in boat handling and good free diver
- Basic computer skills

Desirable experience/qualifications/characteristics:

- Broad understanding of field survey and data analysis procedures
- Qualified open water SCUBA diver (if not, training will be provided)

It is expected that officers recognise the cross-cutting nature of gender issues; the roles and responsibilities in this job description should be performed by taking into account a sector integration of gender perspectives.